



राजकीय महाविद्यालय ज्वालाजी

**Prospectus cum Handbook of Information**

**2023-24**

**College Website gcjawalajii.edu.in**

**Note: All admissions related procedures will be online.**

# GOVERNMENT COLLEGE JAWALAJI

## A Brief Profile

Govt. College Jawalaji, initially came into being on 1st July 1999 as erstwhile privately managed institution known as 'Jawalaji Degree College', Jawalamukhi run under the auspices of 'Jawalaji' Shiksha Samiti and taken over by Government of Himachal Pradesh, Department of Higher Education on 8th June 2016. This institution duly granted 2(f) status by UGC, is a pioneer of higher education in this area of District Kangra and Jawalamukhi Assembly Constituency, in particular. This institution is affiliated with HPU Shimla (BA/BSC/BCOM/BBA/BCA 3<sup>rd</sup> year only) and SPU Mandi (BA/BSC/BCOM/BBA/BCA 1<sup>st</sup> & 2<sup>nd</sup> year). The staff and students are making concerted efforts to make it an institute of excellence. The college is ever devoted to broadening its horizon of education and adding new courses.

The college is located in the pristine surroundings with the mighty Dhauladhar ranges in the background and in the blessings of 'Maa Jawalaji' across NH-303 at a distance of about 2 KM from the historical town of Jawalamukhi, district Kangra (H.P.). The college campus is spread over an area of more than 42 Kanal. It has a sprawling play ground which caters to all major outdoor games. The college provides facilities for indoor games and has a gymnasium with equipment for exercise and fitness training. The college has well equipped laboratories for all science and arts subjects. The college also has a central IT Lab, ICT Seminar Hall and computer lab with cutting edge technology software and hardware with Wi-Fi campus. The college library is a repository of valuable books of all varied subjects.

The college offers undergraduate courses in Humanities, Sciences (Life Sciences and Physical Sciences) and Commerce. The BCA in self-financed mode is functioning in the college from 2018-19 session, BBA and PGDCA from 2019-20 session. The college stands for academic excellence, exemplary achievements in sports and cultural activities and thus also catering to the other needs of more than 1600 students, at present in these three streams. The institution has sanctioned faculty members with specialization in various fields. Apart from imparting knowledge and requisite skills, the teachers help the students to inculcate wisdom and uprightness of character. The college has one unit of National Service Scheme (NSS), RR Units, which inculcates social and moral values including leadership, sense of responsibilities and dignity of labour among the volunteers. In order to spread AIDS awareness among youth and society, college is running Red Ribbon Club. Parents Teacher Association is an integral part of the institution, which not only acts as a link between college administration and parents but also extend valuable guidance and financial resources of the college for the development of the institution. The college also has energy club.

## OUR MOTO

'Sa Vidhya Ya Vimuktaye' i.e. 'Knowledge is one that Liberates' truly inspires our students to become real life solider, to defend and preserve our traditions.

## OUR VISION

To build a holistic and vibrant learning environment, founded on value based academic principles, to inculcate mental and spiritual strength and clarity of thoughts in order to develop the character of students.

## OUR MISSION

Being premier Institute of higher learning, clear roadmap is envisaged to awaken the latent potential of the students. We endeavor to inculcate

among them sense of responsibility, leadership and accountability, spirit of social service, communal harmony and discipline in order to make them conscious towards special and environmental issues; the qualities which unequivocally help in transforming them into awakened, responsible and accountable citizens.

## Principal's Message



Established in the year 1999, erstwhile privately managed Jawalaji Degree College, Jawalamukhirun under the auspices of Jawalaji Shiksha Samiti and taken over by Government of Himachal Pradesh, Department of Higher Education on 8th June, 2016, is pioneer of higher education in this area of district Kangra and Jawalamukhi Assembly Constituency, in particular. The motto of the college "Sa Vidhya Ya Vimuktaye" i.e. 'Knowledge is on that Liberates' truly inspires our students to become real life soldiers to defend and preserve our traditions and territory through knowledge and wisdom.

It's a matter of great honour and immense pleasure to lead this college which stands for academic excellence, exemplary achievements in sports and cultural activities. Catering to the need of more than 1100 students at present in three streams i.e. Arts, Science and Commerce and self finance courses of BBA, BCA and PGDCAS since the past two decades the institution has served the academic needs in higher education to the best of satisfaction which has borne fruits as distinguished personalities and leaders in different fields. An amiable environment of the institution and team of highly qualified and experienced faculty that strives to contribute actively to the needs and aspirations of the students of the college, have nurtured creativity, resilience and leadership qualities among the students for the development of versatile personality.

The highly committed non-teaching staff, supportive PTA and the concerted efforts of the faculty and principals of yester-year have played a pivotal role in shaping this college as a leading institute of learning in this part of district Kangra and the college has progressed, not merely moved, during the past two decades.

It is an honour to say that the college created a 'state-of-the-art' Computer Lab and ICT Seminar Hall for effective teaching in the college. A Career Guidance cell in the college channelizes the students towards right direction in their studies, goals and career ahead by organizing multiple seminars and sessions.

I look forward and welcome you all to be part of the family of Government College Jawalaji, Jawalamukhi, to the new academic session. I hope all of you will share the vision of the college and help to maintain a namicable environment, where students flourish and bring laurels to the institution and above all, to the nation and the times spent in the GC Jawalaji, would prove to be the most exhilarating years of life that create memorable moments and bonds lasting for a lifetime.

Jai Hind !

**Dr. Susheel Kumar Bassi**  
Principal  
Govt. College, Jawalaji  
Jawalamukhi, Distt. Kangra (H.P.)

## Faculty Profile

<b>Dr. Susheel Kumar Bassi PRINCIPAL</b>	
Botany	Physics
Dr. Arti Sharma. (Assistant Professor,MSc,M Phil,PhD)	Ms. Shivani Devi (Assistant Professor,MSc,M Phil)
Chemistry	Physical Education
Mrs. Shailja Sood (Assistant Professor,MSc,M Phil)	Dr Vishal Thakur (Assistant Professor,M.PEd.,M.Phil,PhD , PG Diploma In Yoga , NIS Kabaddi )
Commerce	Political Science
1.Dr. Satinder Singh Randhawa (Associate Professor M. Com, M. Phil ( Gold Medalist ),Ph.D 2. Dr. Anil Kumar (Assistant Professor M. Com., Ph. D) 3. Mr. Anil Sharma (Assistant Professor M. Com., NET,SLET, M. Phil)	vacant
Economics	Sanskrit
Mr. Praveen Prakash ( Assistant Professor M. A., M Phil., PGDCA )	Dr. Seema Sharma ( Associate Professor M. A., M Phil., PhD)
English	Zoology
1. Ms. Aarti Gupta (Assistant Professor M. A., M Phil.) 2 Vacant Post 3. Vacant Post	vacant Ministerial Staff 1. Sh Kuldeep Sharma (Superintendent Gr.I) 2. Ms .Nidhi Sharma(Superintendent Gr.II) 3. Ms. Sushma Sharma (Clerk)
Hindi	
Dr. Meena Kumari (Assistant Professor M. A., Ph.D. )	
History	Library
Prof. Sanjay Kumar (Assistant Professor M. A., M.Phil.)	1.Mr.Rajesh Kumar (Assistant Librarian,M.Lib,M.Com,B.Ed) 2.Mr.Deep Chand (Librarian Attendant,D.Lib.Sci)
Mathematics	
1. Dr. Poonam Sharma ( Assistant Professor M. Sc., M Phil. Ph.D.) 2. Dr. Poonam Sharma (Assistant Professor M. Sc., M Phil. Ph.D.)	Laboratory Staff(Lab.Attendant) 1.Mr.Sanjeev Kumar,(M.Sc.,MPhiL,B.Ed.) 2.Mr.Puneet Kamal (MSc.B.Ed) 3.Mrs. Sumana Kumari(M.Sc.B.Ed )
Music	
Vacant	Class.IV Staff 1.Ms.Madhu Bala(Peon) 2.Mr. Vijay Kumar(Peon) 3Mr.Surinder Kumar(Peon) 4Ms.Nimmo Devi(Peon) 5.Sh Sunil Kumar 6.Sweeper(Vacant)

## ADMISSION COMMITTEES

### ADMISSION TIME 10:00 AM TO 1:30 PM

#### Arts Stream (Room No. 124)

1.. Prof.Aarti Gupta (Convener)	2. Prof. Sanjay Kumar
3. Dr Meena Kumari	4. Dr Vishal Thakur 5, Prof. Parveen Prakash

#### Science Stream ( Room.No. 224)

Dr. Poonam Sharma (Convener)	
1. Prof. Shivani Devi	
2. Dr. Arti Sharma	3. Ms. Shailza Sood

#### Commerce Stream (Staff Room in Commerce block)

1. Prof . Anil Sharma (Convener)	2. Dr. Anil Kumar
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#### Final Admission Committee (Staff Room)

1. Dr. Satinder Singh Randhawa	2. Prof Seema Sharma	3. Dr. Poonam Sharma
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## ANNUAL COMMITTEES

	<b>Chief Tutor</b>	Dr. Satinder Singh Randhawa
	<b>Sr. Tutor (Arts)</b>	Dr. Seema Sharma
	<b>Sr. Tutor (Science)</b>	Prof. Poonam Sharma
	<b>Sr. Tutor (Commerce)</b>	Prof Anil Sharma
	<b>Bursar</b>	Prof. Poonam Sharma
<b>Anti Ragging Committee</b>	Dr. Satinder Singh Randhawa	
	Dr. Seema Sharma	
	Prof Anil Sharma	
	Prof. Aarti Gupta	
	Prof Sanjay Kumar	
	Prof. Shivani Devi	
	Dr. Shivani Sharma	
	Dr. Arti Sharma	
	Prof. ShailjaSood	
	Prof. Poonam Sharma	
	Dr . Poonam Sharma	
	Dr. Anil Kumar	
	Dr. Meena kumari	
	Dr Vishal Thakur	
<b>Women Grievances Redressal Cell</b>	Prof. Praveen Prakash	
	Dr. SeemaSharma	
	Prof . Poonam Sharma	
	Dr . Poonam Sharma	
	Prof . Shalija Sood	
	Dr. Meena Kumari	
<b>Student Grievance Redressal Committee (SGRC)</b>	Mrs. Nidhi	
	Dr. SeemaSharma	
	Dr . Poonam Sharma	
	Prof Anil Sharma	
	Prof. Aarti Gupta	
	Prof Sanjay Kumar	
	Prof. Shailja Sood	
<b>Internal Complaint Committee (ICC)</b>	Dr. Anil Kumar	
	Dr. SeemaSharma	
	Prof. Poonam Sharma	

		Prof Anil Sharma Prof. Arti Gupta Dr. Shivani Sharma Prof Sanjay Kumar Dr Vishal Thakur
<b>Book Bank Committee</b>	Sh.Rajesh Kumar	
	Prof. Shivani Devi	
	Prof Sanjay Kumar	
	Dr. Anil Kumar	
	Dr . MeenaKumari	
<b>Attestation Committee</b>	Prof. Shivani Devi (Science N.M.)	
	Dr. Arti Sharma (Science Medical)	
	Dr. Anil Kumar (Commerce)	
	Dr . MeenaKumari(Arts)	
<b>Bus Pass Attestation Committee</b>	Prof Sanjay Kumar (Arts)	
	Prof. Shivani Devi (Science)	
	Dr. Anil Kumar (Commerce)	
	Dr Vishal Thakur (BBA & BCA/PGDCA)	
	<b>Leave Sanctioning Authority (Up to 6 days )</b>	All the teachers are authorised to sanction leave of their respective students.
	<b>Identity Card Attestation</b>	I-Cards complete in all respects will be issued by the librarian after verifying from the library registration card .
<b>Career Counselling &amp; Placement Cell</b>	Prof Anil Sharma	
	Dr. Poonam Sharma	
	Prof. Aarti Gupta	
	Prof. Shailja Sood	
	Dr . Meena Kumari	
	Dr Vishal Thakur	
	<b>Scholarship Committee</b>	Prof. Poonam Sharma
		Dr. Anil Kumar
		Prof. Shivani Devi
		Prof. Aarti Gupta
		Dr . Meena Kumari
		Mrs. Nidhi
<b>StudentWelfare/ Fee Concession Committee</b>	Dr. Satinder Singh Randhawa	
	Dr. SeemaSharma	
	Prof. Poonam Sharma	
	Dr. Poonam Sharma	
	Prof. Anil Kumar	
<b>CSCA Advisory Committee</b>	Dr. Satinder Singh Randhawa	
	Dr. SeemaSharma	
	Prof. Anil Sharma	
	Prof. Poonam Sharma	
	Dr . Poonam Sharma	
	Prof. Aarti Gupta	
<b>Campus Beautification &amp; Development Committee</b>	Dr. Arti Sharma	
	Prof. Shivani Devi	
	Dr. Anil Kumar	
	Prof Sanjay Kumar	
	Dr Vishal Thakur	
	Mrs. Suman	
	Sh. Deep Chand	
	Surinder Kumar (Peon)	

	<b>Disaster Management</b>	Prof. Shailja Sood
		Dr. Arti Sharma
		Dr. Meena Kumari
		Dr Vishal Thakur
	<b>House Examination Committee</b>	Prof. ShailjaSood
		Prof. Shivani Devi
		Dr. Anil Kumar
		Sh. Deep Chand
		Sh. Puneet
		Ms. suman
	<b>IQAC (Internal Quality Assurance Cell)</b>	Dr. Satinder Singh Randhawa
		Dr. SeemaSharma
		Prof. Poonam Sharma
		Dr . Poonam Sharma
		Prof. Aarti Gupta
		Prof Anil Sharma
		Dr. Anil Kumar
	<b>NAAC Liaison Committee</b>	Dr. Satinder Singh Randhawa
		Dr. Seema Sharma
		Prof. Anil Sharma
		Prof. Poonam Sharma
		Dr. Poonam Sharma
		Prof. Aarti Gupta
		Dr Vishal Thakur
	<b>Library Committee</b>	Dr. SeemaSharma
		Prof. Poonam Sharma
		Prof. Aarti Gupta
		Prof. Shivani Devi
		Mr. Rajesh Kumar
		Prof. ShailjaSood
		Dr. Shivani Sharma
		Dr. Arti Sharma
		Sh. Deep Chand
	<b>Time Table Committee</b>	Prof. Anil Sharma (Commerce)
		Prof. Poonam Sharma (Science)
		Prof. Aarti Gupta (Arts)
	<b>UGC Affairs Committee</b>	Dr. SeemaSharma
		Prof Anil Sharma
		Prof. Poonam Sharma
		Dr. Poonam Sharma
		Prof. Aarti Gupta
	<b>Repair &amp; Maintenance Committee</b>	Dr. SeemaSharma
		Prof Anil Sharma
		Prof. Poonam Sharma
		Dr. Anil Kumar
		Prof. Aarti Gupta
		Dr. Arti Sharma
		Dr Vishal Thakur
		Sh. Puneet Kamal
		Sh. Deep Chand
	<b>College Property</b>	Dr. SeemaSharma
		Prof. Poonam Sharma
		Prof. Anil Sharma
		Prof. Aarti Gupta
		Dr. Arti Sharma
		Dr Vishal Thakur

		Mr. Rajesh Kumar
		Sh. Deep Chand
	<b>Electricity Repair &amp; Maintenance Committee</b>	Prof Anil Sharma
		Dr. Anil Kumar
		Prof. Aarti Gupta
		Prof. Shailja Sood
		Dr. Arti Sharma
		Dr Vishal Thakur
		Sh. Sanjeev
		Sh. Puneet
	<b>College Website Maintenance Committee</b>	Dr. Satinder Singh Randhawa
		Dr. SeemaSharma
		Prof Anil Sharma
		Prof. Poonam Sharma
		Dr. Poonam Sharma
		Dr. Aarti Gupta
		Dr. Anil
		Mr. Rajesh Kumar
		Ms. Sushma Sharma
		Sh. Puneet Kamal
	<b>Discipline Committee</b>	Sh. Deep Chand
		Sh. Sanjeev
		Dr. SeemaSharma
		Prof Anil Sharma
		Prof. Poonam Sharma
		Dr. Poonam Sharma
		Prof. Aarti Gupta
		Prof Sanjay Kumar
		Prof. Shailja Sood
		Prof. Shivani Devi
	<b>Sanitary / Cleanliness Committee</b>	Dr. Arti Sharma
		Dr Vishal Thakur
		Dr. Anil
		Prof. Arti Gupta
		Prof Sanjay Kumar
		Prof. Shivani Devi
		Prof. Shailja Sood
	<b>Anti Drug Abuse Committee</b>	Dr. Arti Sharma
		Dr Meena kumari
		Dr.Anil Kumar
		Prof Sanjay Kumar
		Prof. Shivani Devi
	<b>Local Purchase / GEM Purchase Committee</b>	Dr. Arti Sharma
		Dr. Anil Kumar
		Dr. Satinder Singh Randhawa
		Dr. SeemaSharma
		Prof. Poonam Sharma
		Prof Anil Sharma
		Sh. Kuldeep Sharma
		Mr. Rajesh Kumar
		Smt. Sushma Sharma
		Sh. Deep Chand
	<b>e-Learning Monitoring Cell</b>	Sh. Puneet Kamal
		Sh. Sanjeev kumar
		Ms. Suman
		Dr. Seema Sharma
		Prof Anil Sharma

		Prof. Poonam Sharma
		Dr. Poonam Sharma
		Prof. Aarti Gupta
		Dr. Arti Sharma
		Prof. ShailjaSood
		Dr. Anil
	<b>Physical Support Service Cell (PSSC)</b>	Dr. Vishal Thakur
	<b>Coordinator Cultural / Co-curricular /Extra-curricular Assignments</b>	Dr. Seema Sharma
		Prof. Poonam Sharma(Convener)
	<b>Debate &amp; Elocution</b>	Prof. Aarti Gupta
	<b>Quiz</b>	Dr. Arti Sharma
	<b>On the Spot Painting</b>	Prof. ShailjaSood
	<b>Poster Making</b>	Prof Sanjay Kumar
	<b>Collage Making</b>	Prof Sanjay Kumar
	<b>Clay Modelling</b>	Dr. Anil Kumar
	<b>Cartooning</b>	Prof Anil Sharma
	<b>Rangoli</b>	Prof. Shivani Devi
	<b>Group Song, Folk Song, Classical (V&amp;I) &amp; Light vocal</b>	
	<b>Folk Dance / Classical Dance</b>	Dr. Poonam Sharma Dr. Arti Sharma Prof. Aarti Gupta Prof. Shivani Devi Prof Sanjay Kumar
	<b>Drama, One Act Play, Skit &amp; Mime</b>	Dr . Meena kumari Dr. Anil Kumar
	<b>Magazine (Editorial Board)</b>	
	<b>Chief Editor</b>	Dr Satinder Singh Randhawa
	<b>Editor (English Section)</b>	Prof. Arti Gupta
	<b>Editor (Hindi Section)</b>	Dr. Meena Kumari
	<b>Editor (Science Section)</b>	Dr. Poonam Sharma
	<b>Editor (Commerce Section &amp; Planning Forum)</b>	Prof Anil Sharma
	<b>Editor (Sanskrit Section)</b>	Dr. Seema Sharma
	<b>Editor (Pahari Section)</b>	Prof. Poonam Sharma
	<b>Gender Sensitisation Committee</b>	Dr. Seema Sharma Prof. Poonam Sharma Prof. Arti Gupta Dr. Shivani Sharma Dr. Arti Sharma Prof. Shivani Devi Prof. Shailja Sood Ms. Sushma Sharma Ms. Sumna
	<b>Red Ribbon Club</b>	Dr. Arti Sharma
	<b>N.S.S. Committee</b>	Dr. Arti Sharma Dr. Anil Kumar Dr Vishal Thakur Sh. Puneet
	<b>Incharge Red Cross Club</b>	Dr. Anil Kumar
	<b>Incharge Rovers</b>	Dr. Anil Kumar
	<b>Incharge Rangers</b>	Prof . Shivani Devi
	<b>Eco Club</b>	Dr. Arti Sharma

	<b>Name of the Game</b>	<b>President</b>
	<b>Athletics Taikwando (Boys)</b>	Dr Vishal Thakur
	<b>Athletics Taikwando (Girls )</b>	Prof. Aarti Gupta Prof . Shivani Devi
	<b>Badminton Kabaddi (Boys)</b>	Dr. Vishal Thakur Dr. Anil Kumar
	<b>Badminton Kabaddi (Girls)</b>	Prof. Poonam Sharma Dr. Poonam Sharma
	<b>Boxing Kho-Kho (Boys)</b>	Dr. Vishal Thakur
	<b>Boxing Kho-Kho (Girls)</b>	Dr. Arti Sharma Prof. Shailja Sood
	<b>Cricket &amp;Taekwondo (Boys)</b>	Prof Anil sharma Dr. Anil Kumar
	<b>Weight Lifting (Boys)</b>	Dr. Vishal Thakur
	<b>Taekwondo &amp; Weight Lifting (Girls)</b>	Prof. Shivani Devi Prof. Shailja Sood
	<b>Furniture, and other Repairs Committee</b>	Dr. Arti Sharma Prof .Shivani Devi Prof. Shailja Sood Dr. Anil Kumar Dr Vishal Thakur Sh. Rajesh Sh. Puneet Sh. Deep Chand Sh. Sanjeev
	<b>Press And Photography Committee</b>	Prof. Aarti Gupta Dr. Anil Kumar Dr. Meena Kumari Dr Vishal Thakur
	<b>College Land Committee</b>	Prof Anil sharma Prof . Poonam Sharma Prof Sanjay Kumar Dr. Arti Sharma Dr. Anil Kumar Dr Vishal Thakur Ms. Sushma Sharma Sh. Rajesh Sh. Puneet
	<b>Girls Common Room Supervision And Maintenance</b>	Prof. Aarti Gupta Ms. Shivani Devi Ms. Suman Ms. Sushma Ms. Madhu Ms. Neemo
	<b>NSS OFFICERS</b>	Prof. Aarti Gupta
	<b>Water Supply Restoration Committee</b>	Prof. Aarti Gupta Prof. Shivani Devi Prof. Shailja Sood Prof Sanjay Kumar Dr Anil Kumar Sh. Rajesh Sh. Puneet Sh. Deep

		Sh. Sanjeev
	<b>Nodal Officer, AISHE</b>	Prof Anil Sharma
	<b>Swachh Bharat Summer internship</b>	Prof. Aarti Gupta Prof. Shivani Devi Prof. Shailja Sood Prof Sanjay Kumar Dr. Anil Kumar Sh. Rajesh
	<b>Staff Secretary</b>	Dr, Arti Sharma
	<b>RTI Committee</b>	Dr. Susheel kumar Bassi (Principal) PIO  Sh Kuldeep Sharma (Supdt Grade 1) APIO Dr. Satinder Singh Randhawa (Member) <b>Appellant Authority</b> , Director of Higher Education
	<b>Co-ordinator skill Courses I</b>	Dr. Poonam Sharma
	<b>Co-ordinator skill Courses II</b>	Prof Anil Sharma
	<b>Co-ordinator BBA</b>	Dr. Seema Sharma
	<b>Co-ordinator BCA&amp;PGDCA</b>	Dr. Satinder Singh Randhawa

**Suggested Combination in Humanities (ARTS)**

Applicants of B.A/Ist Year are advised to choose one DSC subject from following two groups out of three.

Sr.No.	Group No.	Subject. Combination
1	Gp I	Hindi/English/SKT
2	GpII	Political Science/Physical Education//Music/ Math
3	GpIII	Economics / History

**Syllabus Structure under Annual/RUSA  
Compulsory Subject (2023-24)**

Class	Compulsory (Core Course)		AECC(Ability Enhancement Compulsory Course)	
	Course Name	Course Code	Course Name	Course Code
B.A./B.Com 1 <sup>st</sup> year	English -1	ENG CE101	Environmental Science	ENVS2 AECC02
	Sanskrit	Skt 103	English/Hindi/	ENGAECC104/HIND AEC C104/
B.A./B.Com 2 <sup>nd</sup> year	Hindi1	HIND201		
	English -2	ENGCE201		
B.Sc.1 <sup>st</sup> year			Environmental Science	ENVS2 AECC02
B.Sc.1 <sup>st</sup> year			Writing skill	ENGAECC104

<b>ENGLISH</b>					
<b>1<sup>st</sup> year</b>					
<b>Course Type</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Course Type</b>	<b>Course Code</b>	<b>Course Name</b>
DSC-1A	ENGDSC102	English Literature-1 (Essays, Stories and Poems)	DSC-1B	ENGDSC103	English Literature2 (Poems, Short Stories and Essays)
<b>2<sup>nd</sup> year</b>					
DSC-I C	ENGDSC202	British Literature (Novel & Play)	DSC-ID	ENGDSC 203	Literary Cross Currents: Modern Indian Literature (Poems and Short Stories)
AEEC/SEC-I	ENGSEC204	(Creative Writing, Book & Media Reviews)	AEEC/SEC-2	ENGSEC205	Translation Studies and Principles of Translation
<b>3<sup>rd</sup> year</b>					
GE-1	ENG GE 305	Literature from Himachal	GE-2	ENG GE 306	Women and Empowerment
DSE -1A	ENG DSE 303	Soft Skills	DSE-1B	ENG DSE 304	Academic Writing
AEEC/SEC-3	ENG SEC 301	Technical Writing	AEEC/SEC-4	ENG SEC 302	Business Communication

<b>HINDI</b>					
<b>1<sup>st</sup> year</b>					
DSC-1A	HIND102	Hindi sahitya ka itihas	DSC-1B	HIND103	Madhyakalin hindi kavita
<b>2<sup>nd</sup> year</b>					
DSC-1C	HIND202	Adhunik hindi kavita	DSC-1D	HIND203	Hindi gadya sahitya
SEC-I	HIND204 HIND205	Karyalya hindi or Hindi Bhasha Shikshan	SEC-II	HIND206 HIND207	Anubad vigyan OR Sanbhashan Kala
<b>3<sup>rd</sup> Year</b>					
DSE-1A	HIND305	Lok sahitya	DSE-1B	HIND306	Chayavadoter hindi kavita
SEC-3	HIND301 HIND302	Rang aalekh avm Rangmanch or bhasha compyuting	SEC-4	HIND303 HIND304	Chalchiter Lekhan or Samachar sankalen aur lekhan

<b>POLITICAL SCIENCE</b>					
<b>1<sup>st</sup> year</b>					
Course	Course Code	course Title	Course	Course Code	Course Title
DSC-1A	POLS101	Introduction to political theory	DSC-1A	POLS102	Indian Govt & Politics
<b>2<sup>nd</sup> year</b>					
DSC-1C	POLS201	Comparative Govt & Politics	DSC-1D	POLS202	Introduction to international politics
SEC-1	POLS203	Legislative Support	SEC-2	POLS204	Public Opinion and survey research
<b>3<sup>rd</sup> Year</b>					
DSE-1A	POLS301(A)/	Themes in	DSE-IB	POLS302(A)	Democracy and

## HISTORY

### 1<sup>st</sup> year

DSC	HIST101	History of India from the earliest times up to 300CE	DSC	HIST102	History of India from C.300 to 1206	
<b>2<sup>nd</sup> year</b>						
DSC	HIST 203	History of India from	DSC	HIST204	History of India from 1707	
	POL3001(B)	contemporary Political theory/ Administration and Public Policy		/POL302(B)	Contemporary/Understanding Globalization	
SEC-1	HIST213/214	Historical Tourism: Theory and practice /understanding concepts and Heritage Theories	SEC-2	HIST215/216	An introduction to Archaeology/Craft and artisans	
SEC-3	POLS303	Democratic Awareness with legal	3 <sup>rd</sup> year	POLS304	Conflict and peace building	
DSC-1A	HIST	Modern and Contemporary	DSE-1B	HIST307/308	Modern and Contemporary	
GE-1	POLS306	World History 1871-1919 Issues in World History-I	GE-2	POLS306	World History and gender Environment 1992/	
					Issues In World History-II	
SEC-3	HIST317/318	Indian history and culture//Museums and Archives	SEC-4	HIST319/320	Introduction to Indian Art/understanding Popular Culture	
GE-1	HIST309/310	Women in Indian History/Social- Religious Reform Movement in india	GE-2	HIST311/312	Environmental issues in india/History of Himachal Pradesh	

## SANSKRIT

### 1<sup>st</sup> year

Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
DSC-1A	SKT101	Sanskrit kavya	DSC-1B	SKT102	Sanskrit Gadya Kavya
<b>2<sup>nd</sup> year</b>					
DSC-1C	SKT201	Sanskrit natak	DSC-1D	SKT202	Sanskrit vyakran
AEEC/SEC-1	SKT205	Ayurved ke mool sidhant	AEEC/SEC-II	SKT206	Sanskrit Chand avam gyan

### 3<sup>rd</sup> year

DSE-1A	SKT301	Vyaktiav vikas ka Bhartiya drishtikon	DSE-1B	SKT302	Sahityek Samalochan
GE-I	SKT303	Patal yogsutar	GE-II	SKT304	Bhasha-vigyan ke Mulbhut sindhant
AEEC/SEC-3	SKT305	Bhartiya Rangshala	AEEC/SEC-4	SKT306	Bhartiya Vashtushaster

## ECONOMICS

### 1<sup>st</sup> year

Course	Course Code	Course Title	Course Code	Course Code	Course Title
DSC-IA	ECONA101	PRINCIPLES OF MICRO ECONOMIC S-I	DSC-IB	ECONA102	PRINCIPLES OF MICRO ECONOMIC S-II

2nd year					
DSC-IC	ECONA201 PRINCIPLES OF MICRO ECONOMICS- II		DSC-ID	ECONA202	PRINCIPLES OF MICRO ECONOMICS-II
SEC-I	ECONA204	ECONOMIC S OF RURAL DEVELOPM ENT	SEC-II	ECONA206	DEMOGRAPHY
3rd year					
DSC-1A	ECONA303	ECONOMICE OF H.P	DSC-IB	ECONA305	DEVELOPMENT ECONOMICS
SEC-3	ECONA309 OR ECONA310	RESEARC H MEHODOL OGY OR PUBLIC FINANCE	SEC-4	ECONA311 OR ECONA312	MONEY AND BANKING OR PROJECT WORK
GE-I	ECONA313	ECONOMICE OF H.P	GE-II	ECONA314	INDIAN ECONOMY

Physical Education B.A.3 <sup>RD</sup> Year(Annual System)					
Course Type		Course Name	Course Type		Course Name
Skill Enhance ment Course-3 (SEC-3) {Practica l}	PED301P R PED302P R PED303P R	a)Specialization inVolleyball or b)SpecializationinFo otball) or c)Specialization inKabaddi( <b>AnyOne</b> )	Skill Enhance ment Course-4 {Practical }	PED304 PR	Specialization in Athletics
Discipline Specific Elective(DSE- 1A)	PED305TH PED306TH	RecreationOr( <b>Any One</b> ) Kinesiology and Biomechanics	Discipline Specific Elective(DSE- 1B)	PED307T H PED308T H	Methods of Teaching in Phy. Edu.or ( <b>AnyOne</b> ) Officiating and Coaching
Generic Elective-1 (GE-1)	PED309TH	Health Education and Nutrition	Generic Elective-2 (GE-2)	PED310T H	Yoga

<b>Physical Education (Annual System)</b>					
<b>B.A.1<sup>st</sup> Year (Annual System)</b>			<b>B.A.2<sup>ND</sup> Year (Annual System)</b>		
<b>Course Type</b>	<b>Course Code</b>	<b>Course Name</b>	<b>Course Type</b>	<b>Course Code</b>	<b>Course Name</b>
Core Course	PED101TH	Introduction to Physical Education	Core Course	PED20 1TH	Human Anatomy and Physiology
Core Course(Practical)	PED101PR	Athletics and Game-I	Core Course(Practical)	PED20 1PR	Athletics and Game-III
Core Course	PED102TH	Olympic Movement and Organization of Tournaments	Core Course	PED20 2TH	Sports Psychology
			Core Course(Practical)	PED20 2PR	Athletics and Game-IV
Core Course(Practical)	PED102PR	Athletics and Game-II	Skill Enhancement Course (SEC)	PED20 3TH	Sports Medicine, Physiotherapy and Rehabilitation
			Skill Enhancement Course -(SEC)	PED20 4TH	Sports Training

**MUSIC (Vocal)**
**1<sup>st</sup> year**

DSC-1A	MUSA101TH& MUSA102PR	Theory of Indian music (General) Practical	DSC-1B	MUSA103 & MUSA104PR	Theory of Indian Music (General) & Biographies PRACTICAL
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**2<sup>nd</sup> year**

Course	Course code	Course name	Course	Course code	Course name
DSC-1A	MUSA201TH& MUSA202PR	Ancient Granthas&contribution Practical	DSC-1B	MUSA203& MUSA204PR	Medieval Granthas\$contribution Practical
SEC-1	MUSA205PR	Hindustani Music	SEC-II	MUSA206PR	Hindustani Music

**3<sup>rd</sup> year**

Course	Course code	Course name	Course	Course code	Course name
DSE-1A	MUSA303TH& MUSA304PR	Theory of Indian music and study of ancient Granths..	DSE-1B	MUSA305TH& MUSA306PR	Theory of Indian music and study of ancient Granths..
GE-1	MUSA307TH	Theory of Indian Music	GE-1	MUSA308PR	Practical ,Hindustani music

**SUBJECT: MATHEMATICS**
**B.A./B.Sc. 1<sup>st</sup> year**

Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
Core Course / Core Course-III	MATH101TH	DIFFERENTIAL CALCULUS	Core Course/ Core Course-IV	MATH102 TH	DIFFERENTIAL EQUATIONS

**B.A./B.Sc. 2<sup>nd</sup> year**

Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
Core Course / Core Course-IX	MATH201TH	REAL ANALYSIS	SEC-1 (Choose any one)	MATH307 TH MATH308 TH MATH309 TH	LOGIC AND SETS ANALYTICAL GEOMETRY INTEGRAL CALCULUS
Core Course / Core	MATH202TH	ALGEBRA	SEC-2 (Choose any one)	MATH310 TH MATH311 TH	VECTOR CALCULUS BOOLEAN ALGEBRA

Course -XII				MATH312 TH	NUMBER THEORY
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**B.A./B.Sc. 3<sup>rd</sup> Year**

Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
<b>DSE-1A/DS E:3A (Choose any one)</b>	MATH301TH	MATRICES	<b>SEC-3 (Choose any one)</b>	MATH313 TH	PROBABILITY AND STATISTICS
	MATH302TH	MECHANICS		MATH314 TH	MATHEMATICAL FINANACE
	MATH303TH	LINEAR ALGEBRA		MATH315 TH	MATHEMATICAL MODELING
<b>DSE 1B/DS E:3B (Choose any one)</b>	MATH304TH	NUMERICAL METHODS	<b>SEC-4 (Choose any one)</b>	MATH316 TH	THEORY OF EQUATIONS
	MATH305TH	COMPLEX ANALYSIS		MATH317 TH	TRANSPORTATION & GAME THEORY
	MATH306 TH	LINEAR PROGRAMMING		MATH318 TH	GRAPH THEORY

**G.E. (GENERIC ELECTIVE) (Only for B.A.)**

<b>G.E.-1 (Choose any one)</b>	<b>MATH319TH</b> <b>MATH320TH</b>	PORTFOLIO OPTIMIZATION  QUEUING & RELIABILITY THEORY	<b>G. E. -2 (Choose any one)</b>	<b>MATH321 TH</b> <b>MATH322 TH</b>	DESCRIPTIVE STATISTICS & PROBABILITY THEORY  SAMPLE SURVEYS & DESIGN OF EXPERIMENTS

<b>SUBJECT: BOTANY</b>					
<b>1<sup>st</sup> year</b>			<b>2<sup>nd</sup> year</b>		
Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
DSC-1A	BOTA101	Biodiversity	DSC-1A	BOTA201	Plant Anatomy & Embryology
DSC-1B	BOTA102	Plant Ecology & Taxonomy	DSC1B	BOTA202	Plant Physiology & Metabolism
			SEC	BOTA203	Biofertilizers
			SEC	BOTA204	Gardening & Floriculture
<b>3<sup>rd</sup> year</b>					
Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
SEC-1	BOTA306	Medicinal Botany and Ethno Botany	SEC-II	BOTA307	Mushroom Cultivation and Technology

DSE-IA	BOTA301	DSE-IB	BOTA303	Cell and Molecular Biology	
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**SUBJECT: ZOOLOGY**

**1<sup>st</sup> year**

**2<sup>nd</sup> year**

Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
DSC-1A	ZOOL101	Animal diversity	DSC-1C	ZOOL201	Physiology & Biochemistry
DSC-1B	ZOOL102	Comp. ant. and dev. Bio. Of vertebrates	DSC-1D	ZOOL202	Genetics & Evolutionary Biology
			SEC	ZOOL203	Medical Diagnostics
			SEC	ZOOL204	Apiculture
<b>3<sup>rd</sup> year</b>					
Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
SEC-3	ZOOL303	Sericulture	SEC-4	ZOOL304(A) Or ZOOL304B)	Aquarium fish keeping Or Research Methodology
DSE-1A	ZOOL301(A) Or ZOOL301(B) Or ZOOL301(C)	Applied Zoology Or Animal Biotechnology Or Aquatic Biology	DSE-1B	ZOOL302(A) Or ZOOL302(B) Or ZOOL302(C)	Insect Vector & diseases Or Immunology Or Reproductive Biology

**PHYSICS**

**B.Sc. 1<sup>st</sup> year**

Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
DSC-I	PHYS101TH	Mechanics Theory& Lab	DSC-II	PHYS102TH	Electricity Magnetisms&EMT Theory and lab
<b>B.Sc.2<sup>ND</sup> YEAR</b>					
DSC-I	PHYS201TH	Statistical And Thermal physics Theory& LAB	DSC-II	PHYS202TH	Waves And Optics and Lab
SEC-1	PHYS203TH OR PHYS204TH	Physics Workshop Skills OR Computational PHYSICS SKILLS	SEC-2	PHYS205TH OR PHYS206TH	Electrical CKTS&Network skill Or Basic Instrumentation skill

B.Sc.3 <sup>RD</sup> Year					
DSE - 1A	PHYS301/302/303	Elements Of Modern PHYS/Solid State PHY./Astronomphy	DSE:1B	PHYS304/305/306	Nuclear And Particle/Quantum MECH./Physics of Devises
SEC-3	PHYS307/308	Radiology Safety/Applied optics	SEC-4	PHYS309/310	Weather Forecasting /Renewable ENERGY AND Energy Harvesting

CHEMISTRY(Annual)					
B.Sc 1 <sup>st</sup> year					
Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
DSC	CHEM101 TH .&Lab	At. Str., Bonding, org. Chem. & Hydrocarbon	DSC	CHEM102 TH &LAB	States of matter,chemical kinetics&functional organic chemistry
B.Sc 2nd year					
Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
DSC	CHEM201 TH& Lab	Sol.Phase Eqi, Elect.&Org. Chem.	DSC	CHEM 202TH &P.	Chemistry of main gp elements,chemical energetic and Equalibria
SEC-1	CHEM203 Th.	Basic Analytical Chem.	SEC-2	CHEM 204	Fuel Chemistry and Chemistry of Cosmetic and Perfume
B.Sc 3 <sup>rd</sup> year					
Course Type	Course Code	Course Name	Course Type	Course Code	Course Name
DSE	Chem 301 Th.&P.	Ploynuecular dyes ,hetrocyclics hydrocarbon compound and spectra	DSE	Chem 304	Chem. Of Transition group Element
SEC-3	Chem SEC 307 Th.	Chemical Tech. & Society, Buss. Skill for chem.	SEC-4	CHEM. SEC 308	Pestiside chem./pharmaceutical chem.

B.Com.(Annual)					
1 <sup>ST</sup> Year					
Course	Course Code	Course Name	Course	Course Code	Course Name
AECC-1		Environment Studies	AECC-2	Hind 104	Language: English/Hindi/Modern Indian Language
Core Course C-1	BC 1.1	Financial Accounting	Core Course C-4	BC 1.3	Business Law
Core Course C-2	BC 1.2	Business Organization and Management	Core Course C-5	BC 1.4	Business Mathematics and Statistics

Core Course C-3	ENG CE 101	English – 1 Core English (Compulsory for B.A./B.Com	Core Course C-6	SKT 103	SANSKRIT
<b>2<sup>nd</sup> Year</b>					
Core Course C-7	BC 2.1	Company Law	Core CourseC-10	HIND-200	Hindi
Core Course C-8	BC 2.2	Income Tax Law and Practice	Core Course C-11	BC 2.4	Corporate Accounting
Core Course C-9	ENG CE 201	English	Core Course C-12	BC 2.5	Cost Accounting
SEC-1	BC 2.3	Computer Applications in Business	SEC-2	BC 2.6	E-Commerce
<b>3<sup>rd</sup> year</b>					
DSE-1	BC 3.1	Any one a. Human Resource Management b. Principles of Marketing c. Auditing and Corporate Governance	DSE-3	BC 3.5	Any one. a. Corporate Tax Planning b. Banking and Insurance c. Management Accounting d. Computerized Accounting System
DSE-2	BC 3.2	Any one. a. Fundamentals of Financial Management b. Goods and service Tax (GST)	DSE-4	BC 3.6	Any one. a. International Business b. Office Management and Secretarial Practice c. Fundamentals of Investment d. Consumer Protections
SEC-3	BC 3.3	Entrepreneurship	SEC-4	BC 3.7	Personal Selling and Salesmanship
GE-1	BC 3.4	Principles of Micro Economics	GE-2	BC 3.8	Economy OF Himachal Pradesh

## **General Admission Rules**

1. Admission will be made on the recommendation of admission committee.
2. Admission will be strictly on fulfillment of eligibilities condition.
3. A student who has attained the age of 23 years for boys & 25 years for girls on 1st July, 2023 (Upper age limit is raised to 26 years for ST/SC candidates). The Vice-Chancellor shall have the power to permit a relaxation up to a maximum period of 6 months.
4. All admission will be provisional subject to the approval of V.C., HPU Shimla/ SPU Mandi.
5. All terms and conditions of the admission and fee structure can be changed or modified as per the directions of HPU Shimla/ SPU Mandi..
6. A candidate seeking admission will be accompanied by his/her parents/guardian at the time of admission.
7. A student must produce original certificates at the time of admission.
8. A candidate having a gap of one or more years in their studies will have to submit an affidavit explaining the reasons.
9. Every student seeking admission in any class will be required to pay Rs. 400/- to PTA Fund. Fees and funds once deposited will not be refunded.
10. Girl's students seeking admission in any class must bring an attested copy of H.P. Bonafide certificate to themselves of fee connection (Tuition Fee Only).
11. Students seeking exemption from the Tuition Fee for disability must attach an attested copy of 40% disability certificate.
12. The admission of the student who is seeking admission to TDC-II or TDC-III on the basis of educational qualifications acquired from the university other than HPU shall be regularized on the basis of equivalence of syllabias as when decided by HPU University Shimla.
13. Candidates coming from school of Education Board/University other than HP Board of School Education/ HPU Shimla must produce migration certificates in original. Only students who have passed in all subjects in 10+2 from NOS (with English) shall be admitted to B.A. / B.Com. / B.Sc. subject to the minimum eligibility conditions.

**For Re-Admission students are advised to contact Prof. Anil Kumar. Assistant Prof . Commerce**

### **Important:**

All such students who are required to produce affidavits are advised to consult the admission committee about the contents/statement to be given in the affidavits so that inconvenience may be avoided. Submission of false affidavits is a legal offence.

### **Note:**

No.1 Admissions in various major subjects will be on the basis of merit & other eligibility conditions keeping in view the HPU Roster for reservations.

No.2 Admission in Sports Quota will be done/Approved by Dr. Vishal Thakur & in Cultural Quota by Prof. Praveen Prakash.

### **Refusal Admission**

1. A candidate expelled by any college/University or found involved in any indisciplinary activities in the preceding year(s) will not be admitted in the college.
2. As there is no provision of compartment in the National University, New Delhi rules, therefore a candidate failing in any one or more than one subject out of five is not eligible for admission. Only passed candidates of NOS will be admitted if otherwise eligible.
3. Any candidate who has not appeared/ passed in English as a subject at 10+2 level shall not be eligible for admission in B.A. 1st year.
4. If the student gets admission by furnishing incorrect information or by concealing the facts, his / her admission will be cancelled on detection of such fault by the college/University.
5. In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been upto the mark during previous years.
6. The Principal reserves the right to reject or cancel the admission of any student without assigning any reason(s) or explanations if situation warrants so.

### **Admission Procedure**

1. Every candidate seeking admission to any class has to apply on the prescribed form available in the college prospectus.
2. The application form is to be filled up neatly by the applicant in his / her own handwriting carefully after reading all rules, eligibility conditions.
3. It is mandatory for all the applicants to bring his/her mother/father/guardian at the time of admission.
4. The sequence in which the certificates are to be attached is given in the admission form.
5. After getting the form verified and approved from the members of admission committee, the applicant will go to the convener of the same committee and thereafter to the final admission committee.

(Room Nos. are mentioned along with admission committees.

6. In case of any clarification or guidance, the applicant can approach Final Committee of the college.

Guardian means only blood relation.

He/she should not be a student of this college. No. student of this college should sign in the place of parent/guardian of any applicant otherwise none of the two will be admitted in the college.

**Note :** If the student does not deposit fees immediately after the final committee has cleared/signed the admission form, his/her admission will be deemed as cancelled.

## **Documents Required**

The completed admission form along with the biodata card, undertaking and PTA form must be submitted along with the following documents:

1. Two passport size own photographs and two passport size photographs of his/her father/mother/guardian.
2. All certificates from matric examination onwards must be carried in original along with their photocopies (only for B.A./B.Sc./B.Com.-I and postgraduate classes).
3. H.P. Domicile certificate for girl students only.
4. 40% disability certificate and category certificate in case of students seeking any sort of fee concession/age relaxation.
5. Photocopy of registration card.
6. Original character certificates from Head of the institution last attended in case of a student seeking admission to the first year of any course.

In case if student who has discontinued his/her studies for one or more year the character certificate must be supplemented by another character certificate obtained from gazetted class I officer or the Panchayat Pradhan of the village/illaka concerned.

7. A student seeking admission from board/university other than H.P. will have to produce photocopy of his/her migration certificate, Affidavit, wherever applicable.

**Note:** The character certificate must not have been issued more than six months prior to the date of admission.

**Important :**

- (1) Every student must have his/her own email ID.
- (2) Every student must mention his/her own Bank Account No. and Aadhar No. parents and his own phone number in the admission form.
- (3) Parents must ensure the entry of their own Phone No. in the admission form in order to make it convenient to send important messages through SMS.
- (4) Photocopy of Bank Account No. and Aadhar No. required.

**Mandatory Undertaking**

It is mandatory for the students and their parents/guardians to fill up the anti-ragging undertaking online on the following website after seeking admission in the college www.amanmovement.org or www.antiragging.in after doing so students are directed to submit the copies of the printouts to their major subject teachers within 15th days from the date of admission.

**Credits required to be accumulated for the award of the degree in new UGC CBCS is 132.**

**The CBCS System :**

Choice Based Credit System (CBCS) is an instructional package developed to suit the needs of students to keep pace with developments in higher education worldwide taking him/her out of isolated compartmentalized learning environment which clearly indicates for each level of certification learning effort required on the part of the student in terms of credits to be earned as well as participation in instructional hours.

to be spent through either regular mode or through distance education mode or through distance education mode. The student in this system has considerable freedom in choosing courses and so making his/her own personalized programme/ bouquet in cafeteria mode keeping in mind necessary requirements of a major course. Except for the compulsory and core courses of the subject of his/her major, he/she is free to choose courses of his/her choice. The programme is considered completed when the student cumulates the requisite number of successful credits (passed) i.e. at least 132 credits for an undergraduate degree.

#### Eligibility

##### For Admission :

A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by H.P. Board of School Education (or in the Shastri, pass in Prak Shastri from Sanskrit College affiliated to the HPU) or an examination accepted as equivalent thereto by the various bodies of the H.P. University.

(i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. Programme.

(ii) Provided that the candidates who have passed the qualifying examination with Commerce stream shall be given preference in admission to B.Com. Programme.

#### Credit :

The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why 'credit' is taken to mean 'credit hours'. The credits also determine the volume of course contents and delivery of programmes such as lectures, tutorials, practical, assignments etc.

For the purpose of credit determination, instruction is divided into three components:-

Lectures (L)- Classroom lectures of one hour duration.

Tutorials (T)- Special, elaborate instructions on specific topics (from Lectures) of one hour duration.

Practicals (P)- Laboratory or field exercises in which the student has to do experiments or other practical work of two hour duration.

Each one of these components is considered as equal to one credit. One Lecture (I) as well as one Tutorial (T) of one hour a week is considered as one credit, whereas one Practical (P) of two hours a week considered as one credit. The total weightage given to a course in terms of credits will be equal to  $I+T+P$ . where  $I$  is the number of one hour lectures per week,  $T$  is the number of one hour Tutorials per week,  $P$  is the number of two hour Practical per week. This can be written in symbols as:

$$C = L + T + P$$

Where,  $C$  is the credit weightage for a particular course.

The total minimum credits required for an undergraduate degree programme is one hundred and thirty two (132).

## For the Degree :

A regular candidate shall have to undergo the prescribed course of study in a college affiliated to the H.P.University(for a period not less than three academic years and not more than five academic years) Passed the examinations prescribed therefore. 23

For the degree (B.A./B.Sc./B.Com.) the student will have to cumulate a minimum of 132 successful credit hours of coursework over a minimum of three and maximum of five years from the date of admission.

The UG (TDC) programme for a regular student shall be for a minimum period of three years and a maximum of five years from the date of admission if the candidate.

## Programmes of Study :

1. B.Sc. Natural Science (with Chemistry/Physics/Maths/Botany/Zoology/Phy.Science/Life Science)
2. B.Com. (Commerce)
3. B.A.-Arts/Humanities/Languages (with Hindi/Pol.Sc./History/Skt./Economics/Physical Education).

Provided that the following minor subjects combinations will be allowed with different major subjects.:

Number of Seats	
1.	Social Science / Humanities (Pol. Science/History/Economics/Physical Education). 80 each
2.	Languages (Hindi / English / Skt.) 80 each
3.	B.Sc./Natural Sciences (Phy/Chem./ Maths/Botany/Zoology) 80 each
4	Commerce 160 each

One supernumerary seat for "Single Girl Child" candidate is reserved in each courses provided she fulfills the minimum eligibility criteria.

**Number of Seats in all the major subjects for admission to 1st Semester of B.A./B.Sc./B.Com. under CBCS are fixed. Hence the admission in the major subjects is purely on merit basis.**

**Note:** -No. of above-mentioned seats can be changed subject to the availability of Teachers & Infrastructure.

## Courses in Programmes :

The UG (TDC) programme in college affiliated to the HPU will comprise the following categories of courses:

- (i) Core Courses
- (ii) Elective Courses
- (iii) Ability Enhancement Course
  - (a) Ability Enhancement Courses (AECC)
  - (b) Skill Enhancement Course (SEC)

## Reservation of seats for admission in various courses.

### 200 Point Roster

Sr. No.of Seat(s)	Category for which theseat(s)remarked	Sr. No.of Seat(s)	Categoryforwhichthe seat(s)remarked
1	UR <i>PH-1</i>	1 9	SC-4
2	UR	2 0	ST-1
3	UR	2 1	UR- <i>Ex-man-3</i>
4	UR	2 2	OBC-3
5	SC-1	2 3	SC-5- <i>PH-2</i>
6	UR	2 4	UR
7	UR- <i>Ex-man-1</i>	2 5	UR
8	OBC-1	2 6	UR
9	EWS-1	2 7	UR
10	SC-2	2 8	SC-6- <i>IRDP-1</i>
11	UR	2 9	OBC-4- <i>Ex-man-4</i>
12	UR	3 0	EWS-3
13	UR	3 1	UR
14	SC-3- <i>Ex-man-2</i>	3 2	SC-7
15	UR	3 3	UR- <i>Ex-man-5</i>
16	UR	3 4	UR
17	OBC-2	3 5	OBC-5- <i>IRDP-2</i>
18	EWS-2	3 6	UR
37	SC-8	8 7	SC-19
38	EWS-4	8 8	UR

39	UR	89	OBC-13
40	ST-2- <i>Ex-man-6</i>	90	EWS-9
41	SC-9	91	SC-20- <i>WFF-2</i>
42	OBC-6	92	UR
43	UR	93	UR- <i>PH-5</i>
44	UR	94	UR- <i>Ex-man-14</i>
45	UR	95	OBC-14- <i>IRDp-6</i>
46	SC-10	96	SC-21- <i>IRDp-7</i>
47	UR- <i>Ex-man-7</i>	97	EWS-10
48	UR	98	ST-5
49	OBC-7- <i>PH-3</i>	99	OBC-15
50	SC-11	100	SC-22- <i>Ex-man-15</i>
51	UR- <i>WFF-1</i>	101	UR- <i>PH-6</i>
52	UR	102	UR
53	EWS-5	103	UR
54	UR- <i>Ex-man-8</i>	104	UR
55	SC-9	105	SC-23
56	OBC-8	106	UR
57	UR	107	UR- <i>Ex-man-16</i>
58	UR	108	OBC-16
59	EWS-6	109	EWS-11
60	SC-13- <i>Ex-man-9</i>	110	SC-24
61	ST-3	111	UR
62	UR	112	UR
63	OBC-9- <i>IRDp-3</i>	113	UR
64	SC-14- <i>IRDp-4</i>	114	SC-25- <i>Ex-man-17</i>
65	UR	115	UR
66	UR	116	UR
67	UR	117	OBC-17
68	UR	118	EWS-12
69	SC-15	119	SC-26

25

70	EWS-7	120	ST-6
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26

71	UR	121	UR- <i>Ex-man-18</i>
72	OBC-10- <i>Ex-man-10</i>	122	OBC-18
73	SC-16	123	SC-27- <i>PH-7</i>
74	UR- <i>Ex-man-11</i>	124	UR
75	UR	125	UR
76	UR	126	UR
77	OBC-11	127	UR
78	SC-17	128	SC-28- <i>IRDP-8</i>
79	EWS-8	129	OBC-19- <i>Ex-man-19</i>
80	ST-4- <i>IRDP-5</i>	130	EWS-13
81	UR- <i>Ex-man-12</i>	131	UR
82	SC-18	132	SC-29
83	UR <i>PH-4</i>	133	UR- <i>Ex-man-20</i>
84	OBC-12	134	UR
85	UR	135	OBC-20- <i>IRDP-9</i>
86	UR <i>Ex-man-13</i>	136	UR
137	SC-30	169	SC-37
138	EWS-14	170	EWS-17
139	UR	171	UR
140	ST-7- <i>Ex-man-21</i>	172	OBC-25- <i>Ex-man-25</i>
141	SC-31	173	SC-38
142	OBC-21	174	UR- <i>Ex-man-26</i>
143	UR	175	UR
144	UR	176	UR
145	UR	177	OBC-26
146	SC-32	178	SC-39
147	UR- <i>Ex-man-22</i>	179	EWS-18
148	UR	180	ST-9- <i>IRDP-12</i>
149	OBC-22- <i>PH-8</i>	181	UR- <i>Ex-man-27</i>
150	SC-33	182	SC-40
151	UR- <i>WFF-3</i>	183	UR- <i>PH-9</i>

152	UR	184	OBC-27
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28

28

153	EWS-15	185	UR
154	UR- <i>Ex-man-23</i>	186	UR- <i>Ex-man-28</i>
155	SC-34	187	SC-41
156	OBC-23	188	UR
157	UR	189	OBC-28
158	UR	190	EWS-19
159	EWS-16	191	SC-42-WFF-4
160	SC-35- <i>Ex-man-24</i>	192	UR
161	ST-8	193	UR- <i>PH-10</i>
162	UR	194	UR- <i>Ex-man-29</i>
163	OBC-24- <i>IRDP-10</i>	195	OBC-29- <i>IRDP-13</i>
164	SC-36- <i>IRDP-11</i>	196	SC-43- <i>IRDP-14</i>
165	UR	197	EWS-20
166	UR	198	ST-10
167	UR	199	OBC-30
168	UR	200	SC-44- <i>Ex-man-30</i>

29

**Theseatsunder200PointRosterfordifferentcategoriesareasunder:-**

Category	SC(22%)	ST(5%)	OBC(15%)	EWS(10%)	General	Total
Open	28	06	18	20	70	142
Ex.Man/WES	06	02	04	---	18	30
WFF	02	---	---	---	02	04
IRDP	06	02	06	---	---	14
PH	02	---	02	---	06	10
Total	44	10	30	20	96	200

**VerticalReservation:** (i)SC22%, (ii)ST5%,(iii)OBC15%,(iv)EWS10%

**HorizontalReservation:** Ex-ServiceMan/WES =15%

IRDP =7%

Physically Handicapped=5%

Ward of FreedomFighter=2%

Ex-ServiceMan(15%)	7,14,21,29,33,40,47, 54,60,72,74,81,86, 94,100, 107,114,121,129,133,140,147,154,160,172,174, 181,186,194,200
IRDP(7%)	28,35,63,64,80,95,96,128,135,163,164,180,195, 196
PhysicallyHandicapped(5%)	1,23,49,83, 93,101,123,149, 183,193
WardofFreedomFighter (2%)	51,91,151,191

**\*Seats as per UGC Norms and available Infrastructure/Faculty**

## **Outlines of Choice Based Credit System :**

### **1. Core Course (14 for Honours Courses and 12 for Regular Courses):**

4 discipline specific papers each for regular courses and 2 papers each for English and Hindi/MIL in B.A./B.Com.) The purpose of fixing core papers is to ensure that all the institutions follow a minimum common curriculum so that a teaching institution/University adheres to a common minimum standard. Also the courses designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a core course.

### **2. Elective Course:**

Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline /subject /domain or nurtures the candidate's proficiency/skill is called an Elective Course.

#### **Discipline Specific Elective (DSE) Course (4 for Honours Courses and 2 each for Regular Course):**

Elective Course offered under the main discipline/subject of study are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need. The University/Institute may also offer discipline related

Elective Courses interdisciplinary nature (to be offered by main discipline/subject of study).

**Dissertation/Project :** An elective course designed to acquire special /advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

**Generic Elective (GE) Course (4 for Honours Courses and each for B.A./B.Com. Regular Course):** A generic elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond disciplines // of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline

Specific Elective papers. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

**P.S.:** A core course offered on discipline/subject may be treated as a generic elective by other discipline/subject and vice versa and such electives may also be referred to as a Generic Elective.

### **3. Ability Enhancement Course:** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Course (AECC) and Skill Enhancement Courses (SEC). "AECC" courses are the courses based upon the content that leads to knowledge enhancement:

**i)** Environmental Science and **ii)** English/Hindi/MIL/Communication. These are mandatory for all disciplines. SEC courses are value based and/or skill based and aimed at providing hands-on-training, competencies, skills, etc.

**Ability Enhancement Compulsory Courses (AECC) :** Environment Science, English Communication/Hindi/Communication/MIL/Communication.

**Skill Enhancement Courses (SEC) (Minimum 2 for Honours and 4 for Regular Courses):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill based knowledge and should contain both theory and lab/hands-on-training/fieldwork. The main purpose of these courses is to

provides students life-skills in hands-on modes so as to increase their employability. The list provided under this category are suggestive in nature and each University has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope and need.

**Practicals :**

The list practical provided is suggestive in nature and each University has the freedom to add/subtract/edit practical from the list depending on their faculty and infrastructure available. Addition will however be of similar nature.

**Choosing Courses of Study :**

1. At the time of admission student will identify/select a discipline/programme of his/her choice out of the above mentioned disciplines programmes of study. The main discipline/programme of study will be one in which he/she will concentrate and will study specified No. of courses according to type of degree allowed as per rules of HPU Shimla.

2. Besides, the student will also select one/two assisting disciplines based on the subject availability in college and in consultation with admission committee. The student will have to study these subjects as allied disciplines.

Layout of Degree for Bachelor with Honours 120 credits will be required.

For Bachelor Degree with Bachelor with Pass Course (For old CBCS System 2015-2018).

For Bachelor Pass Course Degree 106 credits will be required.

**New Scheme for UGC CBCS B.A./B.Com. (132 Credits)**

Year Sem	Core Course	Ability Enhancement Complusory Course AECC	Skill Enhancement Course (SEC)	Discipline Specific Elective (DSE)	Generic Elective (GE)	Credits
1 Year	English -I Hindi-I DSC-1A DSC-1B DSC-2A DSC-2B	Hindi / English/ Sanskrit Environmental Science				$6 \times 6 = 36$ $4 \times 2 = 8$ Total = 44
2nd Year	English-II Hindi-II DSC-1C DSC-1D DSC-2C DSC-2D		SEC-I SEC-II			$6 \times 6 = 36$ $4 \times 2 = 8$ Total = 44
3rd Year			SEC-III	DSE-1A DSE-2A	GE-1 GE-II	$6 \times 6 = 36$ $4 \times 2 = 8$ Total = 44
				<b>Total Credits</b>		132

**New Scheme for UGC CBCS B.Sc. (132 Credits)**

Year	Core Course (12)	Ability Enhancement Compulsory Course AECC (2)	Skill Enhancement Course SEC (4)	Elective Course Discipline Specific Elective DSE(6)	Total Credits
I	DSC-1A=6 Credit DSC-1B=6 Credit DSC-2A=6 Credit DSC-2B=6 Credit DSC-3A=6 Credit DSC-3B=6 Credit <b>Credits=36</b>	Eng/MILCommunication/EVS =4 Credit Eng/MILCommunication/EVS =4 Credit <b>Credits=08</b>	NIL	NIL	<b>44</b>
II	DSC-1C=6 Credit DSC-1D=6 Credit DSC-2C=6 Credit DSC-2D=6 Credit DSC-3C=6 Credit DSC-3D=6 Credit <b>Credits=36</b>		SEC-1 = 4 Credit SEC-2 = 4 Credit <b>Credits=08</b>	NIL	<b>44</b>
III	NIL	NIL	SEC-3 = 4 Credit SEC-4 = 4 Credit <b>Credits=08</b>	DSE-1A=6 Credit DSE-1B=6 Credit DSE-2A=6 Credit DSE-2B=6 Credit DSE-3A=6 Credit DSE-3B=6 Credit <b>Credits=36</b>	<b>44</b>
<b>Total Credits in B.Sc. Physical Science and B.Sc. with Physics Degree Course=44x3</b>					<b>132</b>

**Credits (Hours) Split :**

**Theory = 04 (4 hours)**

**Practical=02 (4 hours)**

**(1hours) For SEC:**

**Theory=03 (3 hours)**

**Skill Exam (SE)=01(2 hours)**

**Theory=05 (5 hours)**

**Tutorial=01**

**Examination & Evaluation System :**

**(i) Continuous Comprehensive Evaluation (CCE)** accounting for 30% of the final grade that a student gets in a course;and

**(ii) End Semester Examination (ESE)** accounting for the remaining 70% of the final grade that a student gets in a course;and

**(i) ContinuousComprehensiveEvaluation(CCE):**Thiswouldhavethefollowingcomponents:

(a) **Classroom Attendance :** Each student will have to attend a minimum of 75% Lectures/Tutorial+Practical. A student having less than 75% attendance will not be allowed to appear in the End-Semester Examination(ESE)

- Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorised functionaries.

- Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
- Provided exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However the claim for this exemption should be supported by an authenticated certificate from the concerned college authorities.
- Provided further that those getting these exemptions will not be entitled for getting the CCE marks for classroom attendance as given below:-

Those having greater than 70% attendance will be awarded CCE marks as follows :

>75 but <79%	1 marks
>80 to <84%	2 marks
>85 but <89%	3 marks
>90 but <94%	4 marks
>95 but <79%	5 marks

**(b) Mid-Term Tests- There will be one Mid-Term Test, after 75 % completion of syllabi & will be of 70 marks.**

It is mandatory to appear in mid-term test & must score 45% marks to become eligible for end-term examination.

Question paper for the mid-term test will be set by the teacher of the course and will be evaluated by him/her.

Evaluation test booklets will be provided to the students ((shown in class) and they can be given photo-copies of the same for the cost of photocopying.

**(c) Seminar/Assignment:**

- The 10 marks of the CCE will be awarded on the basis of seminar/assignment etc. That the course teacher might give to the student
- The remaining 5 marks of the CCE will be awarded on the basis of attendance as per criteria mentioned above.

**(iii) End-Semester Examination (ESE):** The remaining 70% of the final grade of the student in a course will be on the basis of an end-semester examination (ESE) that will be for three hours duration and will be covering the whole syllabus of the course.

A candidate who does not pass the examination (ESE) in any course(s) (or due to some reason is not able to appear in such failed course(s)) ESE in the subsequence ESE to be held in the following October/November or April/May as the case may be.

If a student is not permitted to appear in the ESE due to shortage of attendance beyond the exemption limit (<50% attendance), the candidate will be permitted to move to the next semester. Such candidates shall redo the missed semester after completing the rest of the programme.

The question paper for the ESE will be set by the Controller of the HP/SPU by a period.

## RIGHT TO APPEAL

The photocopies of the evaluated answer book will be made available to the students on demand for a fee (to be decided depending on the cost of reproduction per answer book) to be paid in advance.

The student will have the right to make an appeal against any component of evaluation. Such appeal has to be made to the Principal of the college on a prescribed form and should clearly state in writing the reason(s) for the comprising/ appeal.

The appeal will be placed before the Grievance Redressal Committee (GRC) Chaired by the College Principal, comprising :

- (1) For cases pertaining to the major subject (Core or Elective Courses): The Head of the Department, course teacher, and a senior Teacher of the department.
- (2) For cases pertaining to the Electives of the minor subjects: The Head of the Department, (of the Major), Course Teacher, and a Senior Teacher of the Department of the major subject.

The committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the committee will be final.

The marks obtained in the CCE and the ESE will be combined and used for the deciding of the course grade that the student will be getting. Relative grading will be done by the office of the COE HPC for each course class in all the colleges.

Conversion of percentage into credit(s) and the grade(s): - The following illustrations could be taken as an example for computing SGPA and CGPA from percentage to credits for Honours course in all disciplines, degree program courses in Humanities, Social Science and Commerce Subjects.

### 1. Percentage to Grades and grade Points :

The following formula may be used to convert marks (%) into letter grades.

Let  $X$  = mean of % age marks of all students appeared in the paper.

$O$  = Standard Division.

$m$  = % of marks obtained.

Letter Grade	Numerical Grade	Formula
O (Outstanding)	10	$m \geq \bar{X} = 2.5 \sigma$
A+ (Excellent)	9	$\bar{X} + 2.0 \sigma \leq m < \bar{X} + 2.5 \sigma$
A (Very Good)	8	$\bar{X} + 1.5 \sigma \leq m < \bar{X} + 2.0 \sigma$
B+ (Good)	7	$\bar{X} + 1.0 \sigma \leq m < \bar{X} + 1.5 \sigma$
B (Above average)	6	$\bar{X} \leq m < \bar{X} + \sigma$
C (Average)	5	$\bar{X} - 0.5 \sigma \leq m < \bar{X}$
D (Pass)	4	$\bar{X} - \sigma \leq m < \bar{X} - 0.5 \sigma$
F (Fail)	0	$m < \bar{X} - \sigma$
Ab (Absent)	0	

**Minor variations may be adjusted by the individual institutions :**

1. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.
2. For non credit course 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade will and this will not be counted for the computation of SGPA/CGPA.
3. The universities can decide on the grade of percentage of marks required to pass in the course and also the CGPA required to qualify for degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE etc.

**Conferment of the Bachelor's Degree**

The result would be declared by the COE if the Himachal Pradesh University/ Sardar Patel University and Degree conferred. A candidate shall be eligible for the conferment of the Bachelor's degree only if he/she has earned the minimum required credits for the programme prescribed therefore (i.e. 132 credit).

The University will confer the Degree when these conditions are met.

The top three scores in each subject will be granted Gold, Silver and Bronze medals (to the First, Second and Third ranks respectively) by the HPU/SPU.

**Revision of Regulations and Curriculum :**

Whenever necessary, the HPU/SPU may from time to time revise, amend, and change the regulations and curriculum, after the due approval of the different bodies and authorities of the University.

**College Fees and Dues as approved by the Government :**

- a) Every student must pay dues on the dates notified from time to time.
- b) Failure to pay dues on the notified date will entail a fine of Re. 1/- per day.
- c) Fee & funds once deposited shall not be refunded in any case.
- d) Library security will be refunded within one year of leaving the college otherwise it will lapse automatically.
- e) If student does not deposit college fee & dues as second installment in time, his/her name will automatically be struck off from the college rolls.
- f) Special fine if any can be imposed by the college.
- g) On migration from other institution, funds for the entire session including library security and tuition fee from the time of joining the college shall be charged.
- h) Registration fee will not be charged from a student migrating from another college if he/she is already registered with Himachal Pradesh University.

## **DETAILS OF FEES AND FUNDS FOR THE SESSION 2023-24**

H.O.A/c	Fee&Funds	@p.a/p.m.	H.O.A/c	Fee&Funds	@p.a/p.m.
<b>Govt. Fund</b>	Admission Fee (Annual)	Rs. 25/-		NCC Fund (Annual)	Rs. 5/-
	Re-admission fee (1st Time)	Rs. 100/-		House Mid Term exam (Annual)	Rs. 40/-
	Re-admission fee (2st Time)	Rs. 200/-		College Magazine Fund (Annual)	Rs. 50/-
	Late Admission fee (per Day)	Rs. 10/-		Student Aid Fund (Annual)	Rs. 2/-
	Tuitionfee(P.M.)Bona fide H.P. Girl students are exempted	Rs. 50/-		Health fund (Annual)	Rs. 6/-
<b>University Funds/ Fee</b>	Registration fee (Annual [including form cost])	Rs.210/-		Campus Development beautification	Rs. 10/-
	Registrationfee(Annual)for other than HP Board students [including form cost]	Rs.410/-		Upkeep Fund (Annual)	
	Continuation fee (Annual)	Rs. 10/-		Furniture Repair Fund (Annual)	Rs. 10/-
	Sports fee (Annual)	Rs. 15/-		Book Replace Fund (Annual)	Rs. 25/-
	Youth Welfare fee (Annual)	Rs. 15/-		Culture Activities Fund (Annual)	Rs. 20/-
	Holiday home fee (Annual)	Re. 1/-		Rover and Ranger fund (Per Month)	Rs. 30/-
	HP University Development fund (once at the time of admission to the respective degree course) vide letter No./File No. 5-25/2-13-HPU(Acad) 11th July, 2016	Rs.250/-		Sports fund (Per Month)	Rs. 20/-
<b>College dues</b>	Library Security (refundable)	Rs.100/- (1st Sem)		Amalgamated fund (Per Month)	Rs. 25/-
	Computer & Internet Facility fund (Annual)	Rs. 20/-		Building fund (Per Month)	Rs. 10/-
	Identity Card (Annual)	Rs. 10/-		PTA Fund (Annual)	Rs. 400/-
	Duplicate Identity Card (Annual)	Rs. 20/-	<b>Practical Charges</b>	Physics Practical (PM)	Rs. 20/-
				Chemistry Practical (PM)	Rs. 20/-
				Botany Practical (PM)	Rs. 20/-
				Zoology Practical (PM)	Rs. 20/-
				Maths Practical (PM) only for 6th Sem	Rs. 15/-
				Geography Practical (PM)	Rs. 15/-
				Music Practical (PM)	Rs. 15/-
				Physical Education Practical (PM)	Rs. 15/-
				Commerce Practical (PM) only for 6th Sem	Rs. 15/-
			<b>Absence &amp; Other Fine</b>	Absence Fine (Per Period)	Re. 1/-
				Absence Fine (Per Practical)	Rs. 3/-
				Absence Fine from house test (Per Paper)	Rs. 10/-
				Late return of Library Books (Per day)	Re. 1/-

**Note :** The above fees and funds are subject to change as per HPU/HP Government instruction

### **Important**

- i) Stringent action will be taken against student found guilty of breaching conduct or discipline rules in the college campus, by the college administration.
- ii) Defaulters including students whose name has been struck off roll(s) are not allowed to enter the college premises until exonerated or readmitted appropriately.

### **1. ATTENDANCE:**

- i) At least 75% lecture attendance is compulsory for appearing in the University exam.
- ii) Irregular students or one who remains absent continuously for 7 days from College/any elective subject, his/her name will be struck off from the college rolls. If name of a student is struck off twice, he/she will not be admitted to the college.
- iii) A student is liable to pay all dues and fines as long as his/her name remains on the college rolls.
- iv) The Principal reserves the right of expulsion/suspension of any student if the situation warrants so.

### **2. LEAVE RULES**

- i) Application for any kind of leave on the prescribed proforma should be submitted well in time.
- ii) Leave up to three days will be sanctioned by the concerned subject teacher.
- iii) The Head of Department is competent to sanctioned.
- v) In case of medical leave for a period of six days or more the applicant must produce a medical certificate.

### **IMPORTANT :**

Students participating on inter-college competitions should note that the practice/rehearsal timing should be either before the classes (early morning) or after the classes (evening) because all such activities do not substitute academics/studies.

### **Library Rule :**

Every student will be issued an Identity Card. Since "I-Card" is the only medium to identify/differentiate a bonafide college student from an outsider, every student must always carry it with him/her and must produce it whenever required (during all working days, examination(s) and college function(s) etc.). Otherwise he / she will be considered as outsider and will be punished accordingly.

If the I-Card is lost, a duplicate will be issued only after an FIR is registered with the nearest police station and a original copy thereof is appended with such a request.

Rs. 20/- are to be deposited for a duplicate Identity Card.

### **SCHOLARSHIP AWARDS :**

The college offers various scholarships and awards to poor and meritorious students, regulated by the rules available in the college.

Government of India Scheduled Caste/Tribe Scholarship.

I IRDP Scholarship.

Minority student's scholarship scheme.

Handicapped scholarship.

District Soldiers Board Scholarship.

These scholarships are awarded to students as per norms and rules prescribed by the department. The students should apply for these scholarships through an application recommended by the scholarship committee.

### **PARANTS-TEACHER ASSOCIATION**

This association has working activities since 1999. PTA contributes through by the college.

### **OSA**

The college is preparing to establish Old Students Association (OSA) As O.S.A. makes the prospective students feel the transformative touch after they join this prestigious institution of learning.

### **CSCA**

The college student body called the CSCA is elected as per the norms and direction of HPU/SPU. It follows

the recommendations of Lyngdoh Committee. The CSCA extends helping hand during the college admission and in the smooth functioning of all activities.

### **ACTIVITIES IN THE COLLEGE**

#### **SPORTS**

In addition to teaching physical education as a subject, the college provides optimum facilities for various games, viz. cross country, athletics, cricket, hockey, volleyball, football, kho-kho, kabaddi, handball, basketball, boxing, judo, table tennis, badminton and weightlifting etc. Inter college competitions in various games are held by HPU/SPU every year to promote the sportsmanship spirit among students. Students of this college have also brought laurels by excelling in various games at National Level. The college sports persons also have access to gymnasium facility.

#### **CULTURE ACTIVITIES**

ACTIVITY DAY, it is celebrated to motivate the students to participate in activities like quiz, debate, seminar etc.

#### **YOUTH FESTIVAL**

It is organized by University in four group-I, II, III & IV. The student having highly commended position in youth festival are given reservation in HP University PG Courses.

#### **INTER FACULTY CULTURAL FUNCTION 'RANGOTTSAV'**

An inter faculty cultural function is held for students to represent in various activities based on the format of HP University Youth Festival

#### **NSS, ROVERS & RANGERS & RED CROSS SOCIETY**

To include the qualities of leadership, social service, discipline and patriotism among the youth following units are being run in the college.

**NSS:** Presently the college has 01 NSS Units comprising 100 students. In units 33% seats are reserved for girls. The students who attend 240 hours of social service and attend "7 single days" special camp are given a special benefit of 2% marks at the time of admission.

**ROVERS & RANGERS:** It is worldwide association of disciplined volunteers. It has two wings, one for girls (rangers) and one for boys (rovers). The students who obtain a NIPUN certificate are eligible for 2% marks weightage while seeking employment in railways and other government institution.

### **RED RIBBON CLUB**

The club aims at launching an exhaustive campaign against AIDS. It educates and sensitized college youth and general public about AIDS. Any college student can get registered as volunteers of this club.

### **COLLEGE MAGAZINE 'Jwala Shree'**

To nourish the creativity among the students the college magazine 'Jwala Shree' is published every year has many sections like Hindi, Sanskrit, Pahari, English and Science etc. One student editor for each section is appointed in the beginning of academic session.

### **CAREER GUIDANCE, COUNSELING AND PLACEMENT CELL**

The UGC formulated 'Career Guidance Counseling and Placement Cell' has been constituted in the college with an aim to prepare the students for job and self-reliance. The cell consists of core committee and various faculty wise sub-committee which undertake the following activities as per time to time.

1. 'Pre-Admission Guidance & Counseling Committee' will provide pre-admission coaching to all the admission seekers particularly in the humanities. The committee also provides them their expert inputs regarding choice of subject.
2. Sub Committees will organize tutorials, competitions, group discussion, interactive session etc. to raise the level of inherent capabilities of students.
3. In order to enhance communication skills and soft skills of the students, various activities will be organized which will make students confident enough to face interviews, group discussion.
4. The student will be given awareness about the prospectus of higher education in their future. They will also be aware of job opportunities available in their stream/subject in the market/industry.

The cell will provide the placement opportunities to students by facilitating various companies /private firm conducting job programs/tests/interviews etc.

### **TUTORIAL GROUP**

After the admission every student is made a member of a specific tutorial group convened by a tutor. According to the need and convenience of students, every group organized at least one or two meetings every month where the tutor gives special attention to the student by imparting necessary guidance, increasing general, awareness and addressing their academic as well as personal problems.

### **FEEDBACK APPRECIATION**

A Suggestion Box is installed in the college Campus to invited the general advice, suggestion or information from the student about how good or useful the institution works and what measures can be adopted to make its function more meaningful, purposeful and result oriented.

### **TEACHER APPRAISAL**

The teachers are evaluated by their students twice during the academic session through a 'Prescribed Feedback Performa'.

### **CLUB AND SOCIETIES**

The college has a Energy Club, Cultural Activities Club, Environmental Club and Subject Societies to celebrate various notified days and events to educate the students throughout the year.

### **PRIZES/ AWARDS**

Prizes are given to the students achieving distinction in different fields like academic university examination, excellence in sports, N.S.S/Ranger and Rover/Red Ribbon Club and other co-curricular activities organized from time to time in the college, university and inter-university level.

### **ACADEMIC PRIZES:**

1. Students securing first to tenth position in HPU Annual Examination.
2. 1st/ 2nd/ 3rd position in the college in aggregate in H. P annual/house examination and I/II position in all subjects in the college in HPU annual/ House examination.

### **SPORTS/ CULTURAL/ NSS Etc.**

1. Participation in International Events, Gold/ Silver/ Bronze Medal in Inter- varsity/ Inter-college championships/ Annual College Athletic Meet and championship in Intra- College Events.
2. Youth festival prizes would be at par with the sports prizes.
3. NSS students participating in RD Parade.
4. NSS volunteers appointed President/ declared Best Volunteer in each unit (M& F both).
5. CSCA office bearers are given Plaque at the time of Oath taking ceremony.
6. Rangers & Rovers participation in State Level Camp.
7. Blood Donors, special prizes for extra ordinary contribution in the college activities.

**These prizes are given in the Annual Prize Distribution Function of college organizes in the month of February/March every year.**

Activity	Level								
	University			Inter - College			College		
	I <sup>st</sup>	II <sup>nd</sup>	III <sup>rd</sup>	I <sup>st</sup>	II <sup>nd</sup>	III <sup>rd</sup>	I <sup>st</sup>	II <sup>nd</sup>	III <sup>rd</sup>
Academic	1000	700	500	---	---	---	190	170	120
Cultural	900	600	400	400	300	200	190	170	120
Athletics	900	600	400	400	300	200	190	170	120
Team Events	400	300	200	300	200	150	190	170	120
Subject-wise	-----	-----	-----	---	---	---	190	170	120
Extra Activities	400	300	200	125	110	100	190	170	120

**TENTATIVE ACTIVITY SCHEDULE FOR THE YEAR 2023-2024**

<b>Sr. No.</b>	<b>Activities</b>	<b>Dates</b>
1	Submission of admission forms by the students	30 <sup>th</sup> June to 08 <sup>th</sup> July 2023
2	Display of 1sr Merit list	8 <sup>st</sup> July 2023 at 5.00PM
3	Fee deposit by students	10 <sup>nd</sup> July to 12 <sup>th</sup> July, 2023
4.	Display of 2 <sup>nd</sup> Merit list	12 <sup>th</sup> July 2023 at 5.00PM
5.	Fee deposit by students	13 <sup>th</sup> July to 14 <sup>th</sup> July, 2023
6.	Principal's address and introduction of Faculty ( Orientation & awareness of new students)	15 <sup>th</sup> July to 17 <sup>th</sup> July, 2023
7.	Starting of classes, 1 <sup>st</sup> ,2 <sup>nd</sup> and 3 <sup>rd</sup> year ( Regular Teaching Starts)	18 <sup>th</sup> July onwards
8.	Enrolment in various activities (NSS, Rover & Ranger, Eco-Club, Sports etc.)	Upto 20 <sup>th</sup> July
9	Community participation (General House and Formation of PTA)	
10	World Scarf Day	1 <sup>st</sup> August 2023
11	Van-Mahotsav	2 <sup>nd</sup> and 3 <sup>rd</sup> week of August
12	Independence Day	15 <sup>th</sup> August 2023
13	CSCA election	As per HPU Notification
14	Sadbhavna Diwas	20 <sup>th</sup> August
15	Inviting application for different scholarship schemes	As per Govt. Notification
16	Teacher's day	5 <sup>th</sup> September
17	Hindi Diwas	14 <sup>th</sup> September
18	World Peace Day	21 <sup>st</sup> September
19	NSS Day	24 <sup>th</sup> September
20	Annual athletic meet	1 <sup>st</sup> week of December
21	AIDS awareness week	1 <sup>st</sup> week of December
22	World AIDS day	1 <sup>st</sup> December
23	World human rights day	10 <sup>th</sup> December
24	NSS annual camp	November - December
25	Winter-break	As per Govt./ HPU Schedule
26	Annual Prize Distribution Function	February - March
27	Student/ women grievance redresses cell meet	Once in every two month.